



**SUBJECT: Call for admission to PhD Programme for the academic year 2021/2022 (37th cycle)**

## THE RECTOR

IN VIEW OF the Law n. 1689 of May 1989, and in particular art. 6 according to which universities have regulatory autonomy;

IN VIEW OF the Law n. 241 of 7 August 1990, concerning the new rules on access to administrative documents and subsequent amendments and additions;

IN VIEW OF the law n. 125 of 10 April 1991, concerning "Positive actions for the achievement of equality between men and women at work";

IN VIEW OF the law n. 335 of 8 August 1995, containing the "Reform of the compulsory and complementary pension system" and subsequent amendments;

IN VIEW OF the law n. 210 of 3 July 1998, and in particular article 4, as amended by article 19, paragraph 1, of law no. 240, containing provisions on the subject of Research Doctorates;

IN VIEW OF Ministerial Decree n. 224 of 30 April 1999, which issued the Regulations on the subject of PhD;

IN VIEW OF the Legislative Decree n. 300 of 30 July 1999 and subsequent amendments, containing the Reform of the organization of the Government, pursuant to article 11 of the law n. 59 of 15 March 1997;

IN VIEW OF the "Consolidated Law on the legislative and regulatory provisions on administrative documentation" issued with the Presidential Decree n. 445 of 28 December 2000, and subsequent amendments and additions;

IN VIEW OF the Decree of 17 April 2003, concerning the criteria and procedures for the accreditation of Telematic Universities;

IN VIEW OF Legislative Decree n. 196 of 30 June 2003, containing the "Code regarding the protection of personal data";

IN VIEW OF the Ministerial Decree of 1 March 2004, published in the Ordinary Supplement no. 48 of the Gazzetta Ufficiale - General Series - n. 65 of 18 March 2004, with which, in compliance with the procedures provided by the Decree of April 17 2003, this University was established;

IN VIEW OF the Law n. 106 of 15 April 2004 on standards for the legal deposit of documents of cultural interest intended for public use;

IN VIEW OF the Presidential Decree n. 68 of 11 February 2005, with which the "Regulation on provisions concerning the use of Certified E-mail" was issued, in accordance with art. 27 of the law n. 3 of 16 January 2003;

IN VIEW OF the Legislative Decree 7 March 2005, n. 82 as amended by Legislative Decree n. 235 of 30 December 2010, called "Digital Administration Code";

IN VIEW OF the Presidential Decree n. 252 of 3 May 2006, with which the regulation laying down rules on the legal deposit of documents of cultural interest intended for public use, provided for in article 5 of Law no. 106, was issued;

IN VIEW OF the law n. 240 of 30 December 2010, which issued "Regulations on the organization of universities, academic staff and recruitment, as well as delegation to the Government to encourage the quality and efficiency of the university system";

IN VIEW OF the Ministerial Decree n. 336 of 29 July 2011, laying down the "Determination of the insolvency sectors, grouped into insolvency



- macro-sectors in accordance with art. 15 of the law n. 240 of 30 December 2010";
- IN VIEW OF the law n. 183 of 12 November 2011 - 2012 Stability Law - and in particular art. 15 laying down provisions on certificates and self-declarations;
- IN VIEW OF the Ministerial Decree n. 159 of 12 June 2012, laying down the "Restatement of the competition sectors pursuant to art. 5 of the D.M. n. 336 of 29 July 2011";
- IN VIEW OF the Ministerial Decree n. 45 of 8 February 2013, concerning the "Regulations laying down the methods of accreditation of the sites and of the doctoral courses and criteria for the establishment of the doctoral courses by the accredited bodies";
- IN VIEW OF the Ministerial Decree n. 855 of 30 October 2015, laying down the "Redetermination of macro-sectors and competition sectors";
- IN VIEW OF the EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016, concerning the protection of individuals with regard to the processing of personal data, as well as the free circulation of such data;
- IN VIEW OF the Legislative Decree n. 76 of 16 July 2020, containing "Urgent measures for simplification and digital innovation", converted into Law n. 120 of 11 September 2020;
- IN VIEW OF the Presidential Decree of November 3, 2020 containing "Further implementing provisions of the Legislative Decree n. 19 of 25 March 2020, converted, with modifications, by Law n. 35 of 25 May 2020, containing "Urgent measures to deal with the epidemiological emergency from COVID-19", and the Legislative Decree n. 33 of 16 May 2020, converted with amendments, by Law n. 74 of 14 July 2020, containing "Additional urgent measures to deal with the epidemiological emergency from COVID-19";
- CONSIDERING the COVID-19 health emergency and related extraordinary measures related to the containment of the emergency in accordance with national and regional regulatory provisions and the organizational measures of the University;
- IN VIEW OF the University Statute published in the Gazzetta Ufficiale - General Series - n. 294 of 26 November, 2020;
- IN VIEW OF the University General Regulations;
- IN VIEW OF the University Academic Regulations and in particular art. 6 relating to PhD programs;
- IN VIEW OF the University Regulations for PhD programs;
- IN VIEW OF the University Code of Ethics;
- IN VIEW OF the Rector's Decree n. 1 of 4 August 2020, whose notice was published in the Gazzetta Ufficiale - IV Special Series - n. 68 of 1 September 2020 with which the competition for admission to the PhD in "Legal and Political Sciences" was launched as part of the XXXVI Cycle for the A.Y. 2020/2021;
- IN VIEW OF the resolution by which the competent Academic Bodies approved the proposals for renewal of the PhD course in "Legal and Political Sciences" for the 2021/2022 Academic Year, within the XXXVII Cycle;
- IN VIEW OF the MIUR Note Prot. 3315 of 1 February 2019 containing indications relating to the Guidelines for the accreditation of Doctoral Programs;
- IN VIEW OF the MIUR Note Prot. 7403 of 16 March 2021 containing the operational instructions on the accreditation procedures for Doctorates pertaining to the XXXVII Cycle, for the A.Y. 2021/2022;
- CONSIDERING that the control and verification procedures carried out by ANVUR have been successfully completed and it is therefore possible to issue the relevant announcement;



IN VIEW OF the Ministerial Decree n. 40 of 25 January 2018, with which, starting from 1 January 2018, the annual amount of the scholarship for attending PhD courses was determined at Euro 15,343.28 gross of social security charges to be paid by the recipient;  
CONSIDERING any other appropriate element;

## DECREES

### Art.1

#### Induction

1. The PhD Programme in "Legal and Political Sciences" is activated at the Università degli Studi "Guglielmo Marconi" for the Academic Year 2021/2022, as part of the XXXVII Cycle of PhD Programmes, the main characteristics of which are described in the attached sheet, Annex 1. A public competition is therefore held, based on qualifications and exams.

### Art. 2

#### Participation requirements

1. It is possible to participate in the selection referred to in the previous article, without age and citizenship limits, for those who:
  - on the expiry date of this call are in possession of:
    - a) the master's degree obtained in accordance with Ministerial Decree n. 270 of 22 October 2004, at Italian universities;
    - b) the specialist degree obtained in accordance with the Ministerial Decree n. 509 of 3 November 1999, at Italian universities;
    - c) the degree obtained in accordance with the regulations prior to the entry into force of the Ministerial Decree n. 509 of 3 November 1999, at Italian universities;
    - d) second level academic qualifications issued by Institutions belonging to the AFAM (Higher Artistic and Musical Education) sector;
    - e) similar degree obtained at foreign universities, recognized as equivalent or for which equivalence is requested for the sole purpose of admission to the Course. The equivalence of the foreign qualification is recognized in compliance with current legislation on the subject, in Italy and in the country where the qualification was issued and in international treaties or agreements on the recognition of qualifications for the continuation of studies. With reference to the documentation that the candidate with an academic qualification obtained abroad must produce, please refer to the following art. 3.
2. Interested parties must draw up the applications according to the annexes Forms A and A1 (in the case of an equivalence request), which are an integral part of this call, with all the elements required therein.

### Art. 3

#### Participation fee

1. Candidates are required to pay a participation fee of Euro 50.00 (fifty euro) as part of administrative fees, to the bank account at Banco BPM S.p.A. (IBAN: IT 87 M 05034 03204 000000003156) in the name of Università degli Studi Guglielmo Marconi - Rome, indicating the following reason "Contributo per l'ammissione al Corso di Dottorato di Ricerca in "Scienze Giuridiche e Politiche" - XXXVII Ciclo". This contribution will not be reimbursed under any circumstances.



## Art.4

### Application for admission

1. The application for admission to the selection, drawn up on plain paper, in the form of a substitutive declaration of certification/deed of notoriety, pursuant to art. 46 and 47 of the Presidential Decree n. 445 of 28 December 2000, according to the scheme in Annex "A" of this call (Form A - A1 in the case of an equivalence request), duly signed under penalty of exclusion, and accompanied by all the documentation, must be addressed to the Rector and delivered **by 11:59 pm (Italian time) on the thirtieth day starting from the day following the publication of the notice referring to this call in the Gazzetta Ufficiale della Repubblica Italiana - IV Special Series - "Competitions and Exams". If the deadline is a holiday, the deadline is extended by law to the next non-holiday day.**
2. The application must be sent exclusively following the online procedure described below:
  - access the Research/PhD section of the University website. Select the XXXVII Cycle. Choose the Doctorate Course in "Legal and Political Sciences". Click on "Call";
  - you will be directed to the Calls and Competitions page on the University's institutional website at [www.unimarconi.it/it/bandi-e-concorsi](http://www.unimarconi.it/it/bandi-e-concorsi);
  - choose the desired competition again; click on the "Participate" button. If you do not have the credentials yet, you can register by selecting the "Register to participate" link and enter all the required information;
  - at the end of the aforementioned procedure you will receive an email, to the address entered during registration, which will contain a link to activate the account;
  - once activated the account, you will be redirected again to the previously chosen competition page, where it will be possible to attach the application form, along with the documentation referred to and requested;
  - through the "Browse" button it will be possible to locate the files to be uploaded on your computer. The weight of each attachment must not exceed 10 MB;
  - at this stage of the procedure, the Candidate can, alternatively:
    - a) click the "send documents" button: you will receive an email confirming that they have been sent. From that moment on it will no longer be possible to modify and / or integrate the attached documents, but only to view them;
    - b) click the "save in draft" button: the uploaded files can be deleted or modified at any time within and not beyond the expiry date of the call. From that moment on they will remain available for consultation only.
  - finally, it will be necessary to specify again, by filling in the appropriate field:
    - a) the title of the Research Project;
    - b) participation as a fellow or supernumerary.

**Applications submitted otherwise than in compliance with the ways described above will not be considered.**

3. In the application, the Candidate must declare clearly and precisely and under his own responsibility, pursuant to and for the purposes of Articles 46 and 47 of the Presidential Decree n. 445 of 28 December 2000:



- a) their personal details, date and place of birth, residence and the address chosen for the purposes of the competition, telephone number and e-mail or certified e-mail address;
- b) their citizenship;
- c) the academic degree held, as well as the date and the University at which it was obtained and the relative vote;
- d) the equivalent degree (or whose equivalence is requested), obtained at a foreign university;
- e) to promptly communicate any changes in their details;
- f) to be/not to be a research grant holder;
- g) to have/not have already benefited, even if only for one year, of a scholarship for a PhD course;
- h) be/not to be an employee of the Public Administration, indicating, if so, the employer;
- i) to request the assignment of the scholarship, or the possible admission as supernumerary, falling into one of the categories referred to in art. 12, paragraph 1, lett. a), b), c), d);
- j) to be aware that in order to benefit from the grant, it is necessary not to have a personal gross annual income of € 16,000.00, excluding the scholarship, providing adequate certification or self-certification, which shows that the annual income gross received is less than this amount and to be therefore entitled to receive the scholarship;
- k) not to be enrolled, or, if enrolled, to undertake to suspend attendance and not to enroll in a University Course, another PhD, University Master, Specialization School, Postgraduate Course / Courses equal to or greater than 1500 hours, until the degree is awarded;
- l) to have been/not have been recognized as having a disability and to need/not need specific support during the performance of the tests as specified in the following art. 5;
- m) to accept all the provisions contained in this call.

**4. The candidates must attach to the application:**

- a) curriculum vitae;
- b) copy of a valid identity document;
- c) copy of the tax code;
- d) degree held, in compliance with the following forms:
  - for candidates who have obtained their degree in Italy:
    - ✓ diploma, in certified copy, or copy declared to conform to the original pursuant to articles 19 and 47 of Presidential Decree n. 445 of 28 December 2000, in accordance with Annex Model C, or by substitutive declaration of certification, made pursuant to art. 46 of the Presidential Decree n. 445 of 28 December 2000, in accordance with the annexed Model B, indicating the final vote.
  - for candidates who have obtained their degree abroad, not yet declared equivalent to one of the required Italian degree:
    - ✓ documents necessary to enable the Commission to declare equivalence. In particular: the diploma, in certified copy, accompanied by an official translation in Italian, legalized (where necessary). Following the tests, and within six months of enrollment, admitted candidates must also submit, under penalty of forfeiture from the PhD Program, the declaration of value by the Italian diplomatic or consular representation responsible for the territory in the country where the degree was awarded;



5. publications, in copy declared conform to the original pursuant to articles 19 and 47 of the Presidential Decree n. 445 of 28 December 2000, in accordance with the annexed Model C;  
For works published abroad, the date and place of publication or, alternatively, the ISBN code or equivalent must be shown.  
For works published in Italy, certification of legal deposit in the forms provided for by Law no. 106 and the related Regulations issued with Presidential Decree n. 252 of 3 May 2006, cited in the introduction;
6. any other degrees in certified copy, or copy declared conform to the original pursuant to Articles 19 and 47 of the Presidential Decree n. 445 of 28 December 2000, in accordance with Annex Model C, or by substitutive declaration of certification, made pursuant to art. 46 of the Presidential Decree n. 445 of 28 December 2000, in accordance with the Annex Model B;
7. list on plain paper of publications and qualifications presented as an attachment to the application;
8. research project to be carried out over the three-year period, drawn up as indicated in the attached sheet;
9. receipt of the transfer of Euro 50.00 (fifty euro), to the bank account in the name of the University as a contribution for administrative fees pursuant to art. 2. This contribution will not be returned under any circumstances.

**The university administration assumes no responsibility in the event that the files transmitted are not legible.**

#### **Art.5**

##### **Provisions for the candidates with disabilities**

1. The candidates with disabilities are required, pursuant to art. 20 of the law n. 104 of 5 February 1992, to request the necessary assistance and to indicate any additional times for the completion of the tests. For this purpose it is necessary that they submit, by the expiry date of the procedure, the medical certification confirming the validity of the request.

#### **Art. 6**

##### **Exclusion from the comparative assessment**

1. All candidates are admitted to the selection subject to verification of the requirements set out in the call. The University will also, ex officio, ascertain the truthfulness of the self-certification declarations submitted by the candidates.
2. The following reasons are grounds for exclusion:
  - a) lack of the application form;
  - b) failure to specify participation as a fellow or supernumerary;
  - c) submission of the application after the peremptory deadline for the expiry of the call and / or with different methods provided for in the previous article 4;
  - d) lack of the elements of the application referred to in art. 4;
  - e) failure to sign the documents;
  - f) lack of participation requirements provided for by art. 2;
  - g) existence of situations of incompatibility.
3. The exclusion for the above reasons is arranged at any time of the procedure, with a motivated decree of the Rector and notification to the interested parties.
4. The University may arrange, even after enrollment and at the beginning of the Course, with a reasoned provision, the exclusion from the Course of Candidates whose documentation is lacking in the prescribed requirements or whose self-certified declarations are false. In the latter case, the candidate is required to pay compensation for any scholarship accruals unduly received.



## **Art. 7**

### **Waiver of the procedure**

1. The waiver of the candidate of the selection procedure must be formalized by signing the appropriate Form "D" attached to this call of which it is an integral part. The aforementioned form, together with a copy of a valid document, can be delivered in one of the following ways:
  - a) transmission by certified e-mail, exclusively from another personal PEC, to the following PEC address: [dottoratidiricerca@pecunimarconi.it](mailto:dottoratidiricerca@pecunimarconi.it)
  - b) transmission by fax to 06/37725647.

## **Art.8**

### **Selection commission**

1. The Selection commission is appointed by Rector's Decree after the expiry of the call, and is composed of a number of members ranging from three to five - including foreigners - belonging to the sectors of the PhD. The aforementioned professors can be chosen from the PhD Board or among the professors of the University or external to it.
2. The Commission may also be completed by experts in the field with recognized qualification, or by representatives of the companies that finance scholarships. In any case, the number of teachers must be greater than that of experts.
3. In addition to the effective members, the appointment of alternate members, composed of three to five members, may be envisaged.
4. No later than 90 days from the appointment decree, the Commission will have to complete all the competition tests provided for in the call.
5. The Rector may extend, for one time only and for no more than two months, the deadline for the conclusion of the selection for proven reasons indicated by the President of the Commission.
6. After the deadline for the conclusion of the work without the delivery of the documents, the Rector will dissolve the Commission and appoint a new one to replace the previous one.

## **Art.9**

### **Examinations**

1. The competition is based on qualifications and exams as indicated in the single form attached to this call, Annex 1, of which it is an integral part and to which reference is made.

## **Art. 10**

### **Verification of the reliability of the documents**

1. The documents of the procedure, consisting of the minutes of the meetings, are approved by Rector's Decree within thirty days of delivery to the Offices.
2. The aforementioned Rector's Decree will be announced on the University website, in the "PhD" and "Calls and Competitions" section, at the same time as it is issued. By means of this notice, the obligation relating to the publicity of the documents will be deemed fulfilled. Therefore, candidates will not receive any further personal communications in this regard. From that date on, the terms for any appeals commence.
3. In the event that the Rector finds irregularities in carrying out the selection, she returns the documents to the Commission with a motivated provision, assigning it a deadline to make any changes.
4. Candidates are allowed access in the ways established by Law no. 241. The Administration may postpone access to the time of the conclusion of the competition.



## Art. 11

### Admission to the Programme

1. Candidates are accepted to the Programme according to the ranking order up to the number of positions available. In the event of an equal score, the evaluation of the economic situation determined in accordance with the Prime Minister's Decree of April 30 1997 and subsequent amendments prevails. In case of further equality, the younger of the ages prevails.
2. In the event of non-acceptance or late acceptance by those entitled, before the beginning of the course, the other suitable candidates will take over in order of ranking, provided that they have submitted the application for replacement within the deadline, according to the order of the ranking. Beyond the starting date of the course, the aforementioned admission is possible with the favorable opinion of the Academic Board. If the renouncer has already received monthly scholarships, he/she is required to return them.

## Art. 12

### Supernumerary admission

1. Upon completion of the competition, the Academic Board, once assessed the actual compatibility with:
  - ✓ the University structures;
  - ✓ the ability of the Academic Board to follow PhD students in carrying out training and research activities;
  - ✓ the possible work performance by PhD students, may admit as supernumerary, without a scholarship, an adequate number of candidates considered eligible in the ranking, and who fall into the following situations:
    - a) recipients of research scholarships pursuant to art. 22 of the law n. 240 of 30 December 2010;
    - b) foreign citizens who do not compete for the scholarship;
    - c) employees of Public Administrations, who can benefit from the leave provided for by collective bargaining for the normal duration of the course or, for employees under public law, who benefit from the extraordinary leave for study purposes, compatibly with the needs of the administration, pursuant to art. 2 of the law n. 476 of 13 August 1984, and subsequent amendments, with or without grants and unless explicitly waived, only if they are enrolled for the first time in a PhD course, regardless of the disciplinary context;
    - d) recipients of personal gross annual income equal to or greater than € 16,000.00.
2. The University Administration will be responsible for communicating to those entitled to proceed with the registration.

## Art. 13

### Registration for the programme and access and attendance fee

1. After verification of the regularity of the competition documents, the relative ranking will be made known exclusively by publication on the University website in the area reserved for PhDs and Calls and Competitions.
2. The published ranking will also report the methods and timing for proceeding with the completion of the registration, after which, the candidates who have not complied with the requirements will be considered renouncers and will proceed, according to the order of the ranking, to take over another candidate.

Supernumerary candidates declared eligible and admitted to the programme in accordance with the provisions of Article 12 above, are required, upon





registration, to pay an annual contribution of € 5,000.00 ( five thousand euro/00). The payment of the regional tax fee is added to this contribution. Scholarship recipients are also required to pay the regional tax fee. The contribution to be paid by foreign citizens, eligible in the general merit ranking, and who do not compete for the assignment of the scholarship, will be quantified with a specific resolution by the competent Academic Bodies. The contributions paid will not be returned under any circumstances.

## **Art. 14**

### **Scholarships**

1. Scholarships are assigned according to the order defined in the merit ranking formulated by the Commission of selection, for an amount equal to that determined pursuant to Ministerial Decree no. 40 of 25 January 2018, corresponding to € 15,343.28 (fifteen thousand three hundred and forty-three euro/28), except for further ministerial amendment.
2. The aforementioned amount, which is paid in deferred monthly installments, is exempt from personal income tax pursuant to art 4 of the law n. 476 of 13 August 1984, and subject, in social security matters, to the rules set out in art. 2, paragraphs 26 et seq., of the law n. 335 of 8 August 1995, and subsequent amendments.
3. A parità di merito, per tutti coloro utilmente collocati in graduatoria, prevale la valutazione della situazione economica determinata ai sensi del D.P.C.M. 30 aprile 1997 e successive modificazioni. In caso di ulteriore parità, prevale il più giovane di età. In the event of equal merit, for all those in the ranking, the evaluation of the economic situation prevails in accordance with the D.P.C.M. April 30, 1997 and subsequent amendments. In case of further equality, the younger age prevails.
3. Scholarships have an annual duration and are renewed on condition that the student has completed the program of activities planned for the previous year, verified according to the procedures established by the Academic Body, for a maximum period of three years overall.
4. The payment of scholarships financed by external bodies by virtue of agreements entered into with the University, is subject to the payment of the amount due by the institution to the University.
5. The gross annual taxable income limit to be eligible for the PhD scholarship is set at € 16,000.00 (sixteen thousand euro) - excluding the scholarship - and can be updated with Rector's Decree.
6. The cases of total or partial incompatibility for the use of the scholarship are established by current legislation and university regulations. In particular, scholarships cannot be combined with research grants or other scholarships awarded for any reason, except with those granted by national or foreign institutions useful for integrating, through stays abroad, the activity training or research of fellows and with the funding provided by the MUR Youth Fund.
7. In case of sudden incompatibility, the scholarship accruals relating to the period for which they were unduly received, must be returned. The refund refers to the Academic Year or part thereof.
8. In the event that a PhD student awarded a scholarship renounces the scholarship, this will be assigned to the first PhD candidate in the ranking who meets the requirements for the award. The renunciation of the scholarship is considered definitive, even if the student continues to attend the course until the end of the programme.  
Maternity and absences due to serious and documented illness may result in suspension from the Course, subject to the authorization of the Academic Board.



of the teachers. In the event of a suspension for more than thirty days, the disbursement of the scholarship will be suspended and will be resumed at the end of the suspension.

9. PhD students working in Public Administrations can benefit from the scholarship only on condition that they are placed on unpaid leave, for the duration of the course. In the event of admission to PhD courses without a scholarship, or of renunciation of this, the interested party on leave retains the economic, social security and retirement benefits from the Public Administration with which the work relationship is established. If, after obtaining the PhD, the employment relationship with the Public Administration ceases by the will of the employee in the following two years, the repetition of the amounts paid pursuant to the above is due.
10. Those who have already benefited from a scholarship cannot use it a second time for the same degree.
11. The granting of the scholarship does not give the right to the establishment of a subordinate employment relationship with the University in any manner.

## **Art. 15**

### **Incompatibility and cumulation prohibitions**

1. Enrollment in the PhD program is incompatible with enrollment in other PhD programs at other Italian and/or foreign universities or research institutes (subject to co-tutelage), with enrollment in Bachelor's and Master's Degree Courses, First and second level university Masters including courses provided by the Higher Institutes of Music and Choreutic Studies, Specialization Schools, Active Training Internship Courses (TFA).
2. Simultaneous enrollment in postgraduate courses with an annual academic commitment of less than 1,500 hours is permitted, as well as participation in courses at foreign universities if this is provided for in the context of any agreements stipulated between the universities.
3. The accumulation of the PhD scholarship with research grants or other scholarships awarded for any reason is not allowed, except for those granted by national and foreign institutions, useful for integrating the PhD student's activity with stays abroad and with funding of the MUR Youth Fund.
4. Scholarship holders can carry out paid activities authorized by the Academic Board up to the amount of an overall gross annual personal income of € 16,000.00, excluding the scholarship. Exceeding this amount entails the forfeiture of the scholarship, the application of the tax for supernumeraries and the return of the accruals unduly received.

## **Art. 16**

### **Rights and obligations of PhD students**

1. Admission to PhD involves an exclusive and full-time commitment, for the entire legal duration of the course, according to the procedures agreed with the Academic Board.
2. In carrying out the research activity, PhD students are supported by a tutor, usually belonging to the Academic Board, who will also have the role of the final thesis supervisor.
3. PhD students are therefore required to regularly follow the activities planned for the training curriculum, carry out research activities relating to the plan approved by the Academic Board by attending with full commitment all the activities planned for them, dedicating themselves to individual study programs, and to submit to the Board a report on the activities and research carried out at the end of each year, as well as a research thesis with original contributions at the end of the course.



## Art. 17

### Exclusions, suspensions and waivers of the PhD program

1. The Academic Board may resolve to exclude from the Course in the following cases:
  - a) failure to comply with the obligations established for the change of year and/or for the conclusion of the PhD;
  - b) repeated negative judgment on the activity carried out;
  - c) unjustified and prolonged absence or prolonged unavailability beyond four months;
  - d) engaging in behaviors that are not compatible with the ethics of research and with the rules of good behavior prescribed by the University;
  - e) violation of the incompatibility rules;
2. In less serious cases and always at its sole discretion, the Academic Board may resolve, once only during the three year period, upon repetition of the year. This event determines the definitive interruption of the disbursement of the scholarship. The PhD student can then continue attending the Course upon payment of the enrollment fee.
3. Attendance of the PhD Course may be suspended, subject to a resolution by the Academic Board, generally for up to a maximum of one year, in cases of maternity and puerperium, completion of civil service, documented serious illness, attendance of the Active Formative Traineeship (TFA), work experience or research training, significant for the PhD program.
4. The provisions for the protection of maternity referred to in the Decree of the Ministry of Labor and Social Security of 12 July 2007 apply to PhD students.
5. During the suspension period, the provision of the scholarship is interrupted and then resumed at the end of the aforementioned period.
6. In the event of the scholarship funded by external organizations, the disbursement of the same may be interrupted in the presence of a request for suspension from the course, at the sole discretion of the financing organization. In this case, the PhD student will be able to resume activities upon payment of the enrollment fee for the residual period.
7. Fees and contributions already paid by the supernumerary PhD student will be deferred to the following academic year.
8. To resume the course after the suspension period, the student must submit a specific request. Administrative deadlines will be deferred by the duration equal to the suspension period. The Academic Board will indicate the training path to be followed for the continuation and completion of the Course. Suspension cannot be requested retroactively.
9. The PhD student may submit an application for renunciation of the Course at any time thus forfeiting the status of PhD student. In the event of renunciation during the year, the PhD student is required to return the amounts of the scholarship that he or she received unduly after the date of withdrawal from studies.

## Art. 18

### Awarding of the title

1. The title of Doctor of Philosophy, abbreviated as "PhD", is awarded by the Rector following the positive evaluation of a research thesis that contributes to the advancement of knowledge or methodologies in the chosen field of investigation.
2. Pending delivery of the original diploma, the relative certification is issued.
3. Admission to the final exam is approved by the Academic Board and the exam must take place according to the procedures and deadlines set by the University and appropriately communicated to the interested parties.



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4. Following the issue of the degree, the University takes over the deposit of the final thesis at the National Libraries of Rome and Florence.

## **Art. 19**

### **Privacy Policy**

1. The personal data collected will be processed in accordance with the provisions of the regulations in force regarding the processing of personal data. The data will be processed by the individuals authorized to process it with manual, IT and telematic tools for the purposes of managing this procedure, in compliance with the security measures adopted by the University and in accordance with the provisions of EU Regulation no. 2016/679, concerning the protection of individuals with regard to the processing of personal data and the free circulation of such data, as well as the legislative decrees for the adaptation of national legislation to the provisions of the aforementioned Regulation. The same information may be shared only with the public administrations directly interested in the legal and financial status of the winning candidate. The data controller is Università degli Studi "Guglielmo Marconi", with registered office in Via Plinio n. 44, 00193 - ROME.

## **Art. 20**

### **Responsible for the procedure**

1. Pursuant to the law n. 241 of 7 August 1990, the person in charge of the administrative procedure referred to in this call is Dr. Marco Belli, Head of the University Rector's Offices.

## **Art. 21**

### **Dissemination**

1. This call is published on the University website in the "Calls and Competitions" and "PhD" section.
2. Information on the publication of the notice is given on the websites of the Ministry of Education, University and Research and on the European website Euraxess. The notice is published in the Gazzetta Ufficiale - IV Special Series.

## **Art. 22**

### **Safeguard provisions**

1. The legislative and regulatory provisions on the subject of PhD are applied to all matters not covered by this call. This call constitutes the *lex specialis* of the selection, therefore participation in it implicitly implies the acceptance, without any reservation, of all the provisions contained therein.

ROME, 21 JULY 2021



RECTOR

PROF. ALESSANDRA SPREMOLLA IN BRIGANTI

Received original signed  
for the collection of Decrees.

Rome, 21.07.2021