



## ANNEX "A" (Application Form)

### To the Rector

Of Università degli Studi Guglielmo Marconi  
Via Plinio, 44  
00193 - Rome

I hereby (surname and name) \_\_\_\_\_  
born in \_\_\_\_\_ (country/region) \_\_\_\_\_  
resident in \_\_\_\_\_ (country/region) \_\_\_\_\_  
address \_\_\_\_\_ ZIP code \_\_\_\_\_  
**contact information for for the purposes of the competition:**  
city \_\_\_\_\_ (country/region) \_\_\_\_\_  
address \_\_\_\_\_ ZIP code \_\_\_\_\_  
phone number \_\_\_\_\_ e-mail address \_\_\_\_\_  
certified email address \_\_\_\_\_

### REQUEST

To participate in competition for the admission to PhD course in "Legal and Political Sciences" - XXXVIII Cycle -  
declare on my own sole responsibility that, pursuant to art. 46 and 47 of:  
Presidential Decree n. 445 of 28 December 2000,

- a) to be a citizen \_\_\_\_\_  
b) to have a degree in \_\_\_\_\_

Awarded on \_\_\_\_\_  
at the University of \_\_\_\_\_  
with final vote \_\_\_\_/110 ☐ Cum laude

*(Those who have a foreign degree that has not been recognized as equivalent yet, must submit a request for equivalence to the Commission, for the sole purpose of admission to the competition, as per attachment Form A / 1);*

- c) (only for graduating candidates) to obtain a degree in \_\_\_\_\_  
at the University of \_\_\_\_\_  
by 31 October 2022. To this end, attach the list of exams taken with relative marks

- d) to promptly communicate any changes in my details;

- e) ☐ to be  
☐ not to be  
research grant holder;

- f) ☐ to have  
☐ not to have  
already benefited, even if only for one year, of a scholarship for a PhD course;



**g)** ☐ to be an employee of the Public Administration working at \_\_\_\_\_

☐ not to be an employee of the Public Administration;

**h)** ☐ to want to participate as an aspiring scholarship;

**i)** ☐ to request admission as a supernumerary, falling into the category specified below, provided for by art. 12, paragraph 1, letter

☐ a)

☐ b)

☐ c)

☐ d)

☐ e)

☐ f)

☐ g)

☐ h)

mark the corresponding letter;

**j)** to be aware that in order to benefit from the scholarship it is necessary not to have a personal gross annual income equal to € 16,243.00, (sixteen thousand two hundred and forty-three euro / 00), excluding the scholarship, undertaking to provide adequate certification or self-certification, which shows that the gross annual income received is lower than this amount and that I am therefore entitled to receive a scholarship;

**k)** not be in any of the conditions of incompatibility established by current legislation;

**l)** ☐ to have

☐ not to have

recognized disabilities and

☐ to need

☐ do not need

therefore specific support during the performance of the tests, as resulting from the attached documentation;

**m)** to authorize the publication on the University website of the documents concerning the procedure;

**n)** to accept all the provisions contained in this call.

To attach to this application form:

☐ curriculum vitae;

☐ copy of a valid identity document;

☐ copy of the tax code;

☐ degree held, in compliance with the following forms:



- ✓ for candidates who obtained their degree in Italy:  
diploma, in certified copy, or copy declared conform to the original pursuant to Articles 19 and 47 of Presidential Decree n. 445 of 28 December 2000, in accordance with Annex Model C, or by substitutive declaration of certification, made pursuant to art. 46 of the Presidential Decree n. 445 of 28 December 2000, in accordance with the annexed Model B, also indicating the final vote.
- ✓ for candidates who obtained the degree abroad, not yet declared equivalent to one of the required Italian degrees:  
documents necessary to enable the Commission to declare equivalence. In particular: diploma, or certified copy, accompanied by an official translation in Italian, legalized (where necessary). After the tests, and within six months of enrollment, admitted candidates must also submit, under penalty of forfeiture from the PhD Program, the declaration of value by the Italian diplomatic or consular representation competent for the territory in the country where the degree was awarded;
- ☐ **(only for graduating candidates)** list of exams taken with relative marks
- ☐ publications, in copies declared conform to the original pursuant to Articles 19 and 47 of the Presidential Decree n. 445 of 28 December 2000, in accordance with the annexed Model C;
- ✓ For works published abroad, the date and place of publication must be shown or, alternatively, the ISBN code or equivalent.
- ✓ For works published in Italy, proof of legal deposit in the forms provided for by Law no. 106 and the related Regulations issued with Presidential Decree 3 May 2006, n. 252, cited in the introduction;
- ☐ other certificates in certified copy, or copy declared conform to the original pursuant to Articles 19 and 47 of the Presidential Decree n. 445 of 28 December 2000, in accordance with Annex Model C, or by substitutive declaration of certification, made pursuant to art. 46 of the Presidential Decree n. 445 of 28 December 2000, in accordance with the Annex Model B;
- ☐ list on plain paper of any publications and qualifications presented as an attachment to the application;
- ☐ research project to be carried out over the three-year period, drawn up as indicated in the attached sheet;
- ☐ receipt of the transfer to the bank account in the name of the University of Euro 50.00 (fifty), as a contribution for administrative fees.

The undersigned declares to be aware:

1. That the Administration assumes no responsibility in the event that the files transmitted are not legible;
2. Of the criminal penalties incurred in the event of a false declaration or containing data that no longer correspond to the



# UNIVERSITÀ DEGLI STUDI GUGLIELMO MARCONI

truth, as required by art. 76 of the Presidential Decree n. 445 of 28 December 2000;

3. Of art. 75 of the Presidential Decree n. 445 of 28 December 2000, relating to the forfeiture of any benefits resulting from the provision issued if the Administration, following an assessment, finds the content of the aforementioned declaration to be untruthful;
4. That the contribution of Euro 50.00 (fifty), for administrative fees, and the course registration fee, will not be reimbursed by the University Administration under any circumstances.

In the event of the request from the Administration, at any stage of the competition procedure, the undersigned undertakes to certify the declarations made in the application form under his/her own responsibility with appropriate documentation, in accordance with the law.

The undersigned, in accordance with current legislation, gives his consent so that his data can be processed and communicated to third parties in order to fulfill the obligations relating to the competition procedure and/or legal obligations.

Date\_\_\_\_\_

Signature\_\_\_\_\_

*Failure to submit this application and the affixing of the handwritten signature, signing it, is a reason for absolute exclusion from the competition*



MODEL A/1

(REQUEST FOR EQUIPOLENCE OF THE DEGREE)  
TO THE SELECTION BOARD

The undersigned \_\_\_\_\_ born in  
\_\_\_\_\_ (country \_\_\_\_\_) on \_\_\_\_\_ resident  
in \_\_\_\_\_ (country \_\_\_\_\_) address  
\_\_\_\_\_  
ZIP code \_\_\_\_\_ Tax Code \_\_\_\_\_ Phone number  
\_\_\_\_\_

contact information for for the purposes of the competition:

City \_\_\_\_\_,  
address \_\_\_\_\_ (country \_\_\_\_\_) ZIP code  
\_\_\_\_\_,  
phone number \_\_\_\_\_, email \_\_\_\_\_@\_\_\_\_\_

REQUESTS

the equipollence of degree held to an Italian degree, for the sole purpose  
of admission to the competition for PhD Course in  
\_\_\_\_\_

To this end, attaches the following documents:

(attach, duly translated and legalized, by the competent Italian  
representatives of the country of origin, according to the regulations in  
force on the subject for the admission of foreign students to the degree  
courses of Italian universities, all the documents deemed useful to submit  
to the assessment of equipollence)

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- \_) \_\_\_\_\_
- \_) \_\_\_\_\_
- \_) \_\_\_\_\_

Date, \_\_\_\_\_

\_\_\_\_\_  
(signature)



Model B

DECLARATION IN LIEU OF CERTIFICATIONS PURSUANT TO ART. 46  
OF PRESIDENTIAL DECREE No. 445. of 28 DECEMBER 2000,.

The undersigned \_\_\_\_\_  
surname and name

born in \_\_\_\_\_ country \_\_\_\_\_ on \_\_\_\_\_

resident in \_\_\_\_\_ address \_\_\_\_\_

aware of the criminal penalties in the case of untruthful declarations,  
formation or use of false documents, referred to in art. 76 of the  
Presidential Decree n. 445 of 28 December 2000

DECLARES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned also declares to be informed, pursuant to Legislative Decree n. 196 of 30 June 2003, as amended and integrated by the EU Regulation n. 679 of 27 April 2016, that the personal data collected will be processed, also with IT tools, exclusively as part of the procedure for which this declaration is made.

Date \_\_\_\_\_

The declarant (1)

\_\_\_\_\_

(1): Pursuant to art. 38 of the Presidential Decree 28 December 2000 n. 445, the declaration is signed by the interested party in the presence of the employee in charge or signed or sent together with a copy of a document of the declarant, through an intermediary or by post.



The declarations in lieu of certifications, governed by art. 46 of the Presidential Decree n. 445 of 20 December 2000, allow the concerned citizen to replace in all respects and definitively, through his own signed declaration, administrative certifications relating to status, personal qualities and facts, such as for example:

- subscription in registers, in lists kept by public administrations;
- degrees, exams taken;
- professional qualification held, specialization, qualification, training, upgrading and technical qualification.

PURELY EXEMPLARY THERE ARE SOME WORDS THAT MAY BE TRANSCRIBED IN THE FAC-SIMILAR REPLACEMENT DECLARATION OF CERTIFICATIONS:

to be in possession of the following qualification: \_\_\_\_\_

obtained on \_\_\_\_\_ at \_\_\_\_\_

with grade \_\_\_\_\_

to have taken the following exams: \_\_\_\_\_

on \_\_\_\_\_ at \_\_\_\_\_

with grade \_\_\_\_\_

to be in possession of the following professional qualification \_\_\_\_\_

obtained on \_\_\_\_\_ at \_\_\_\_\_

to be in possession of the following qualification / qualification / training / updating / qualification \_\_\_\_\_

obtained on \_\_\_\_\_ at \_\_\_\_\_

☐

to have provided the following service \_\_\_\_\_

At \_\_\_\_\_

from to \_\_\_\_\_



Model C

DECLARATION IN LIEU OF CERTIFICATIONS PURSUANT TO ART. 46  
OF PRESIDENTIAL DECREE No. 445. of 28 DECEMBER 2000,.

The undersigned \_\_\_\_\_  
surname and name

born in \_\_\_\_\_ country \_\_\_\_\_ on \_\_\_\_\_

resident in \_\_\_\_\_ address \_\_\_\_\_

aware of the criminal penalties in the case of untruthful declarations,  
formation or use of false documents, referred to in art. 76 of the  
Presidential Decree n. 445 of 28 December 2000

DECLARES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned also declares to be informed, pursuant to Legislative Decree n. 196 of 30 June 2003, as amended and integrated by the EU Regulation n. 679 of 27 April 2016, that the personal data collected will be processed, also with IT tools, exclusively as part of the procedure for which this declaration is made.

Date \_\_\_\_\_

The declarant (1)

\_\_\_\_\_

(1): Pursuant to art. 38 of the Presidential Decree 28 December 2000 n. 445, the declaration is signed by the interested party in the presence of the employee in charge or signed or sent together with a copy of a document of the declarant, through an intermediary or by post.



The substitutive declarations of the deed of notoriety, governed by art. 47 of Presidential Decree 28 December 2000, n. 445, replace not an administrative certification, but a notoriety deed that belongs to the category of verbalizations.

With the substitutive declaration of the deed of notoriety, the following can therefore be certified:

- the facts, personal qualities and states of knowledge of the person concerned, not included in the list of self-certifying data with self-certification.
- compliance with the original of the copy of a document issued by a public administration, of a publication or of a qualification (Article 19 of Presidential Decree 445/2000).

**The qualifications / publications for which conformity with the original is certified can be included in a single substitutive declaration, but must be expressly indicated, as a generic expression such as "... all documents / publications attached to the application comply with original...".**

By way of example, here are some formulas that can be transcribed in the facsimile of the substitutive declaration of the deed of notoriety:

- a copy of the following publication entitled: \_\_\_\_\_

published by: \_\_\_\_\_ fully reproduced / extracted from

page \_\_\_\_ on page \_\_\_\_ and therefore composed of n. \_\_\_\_ sheets conforms to the original.

☐ ☐

- a copy of the following deed / document: \_\_\_\_\_

kept / released by the public administration \_\_\_\_\_

composed of n. \_\_\_\_\_ sheets conforms to the original.

☐ ☐

- a copy of the qualification / service: \_\_\_\_\_

issued by \_\_\_\_\_ on \_\_\_\_\_ is in conformity with the original.

- for publication \_\_\_\_\_  
(title)

the publisher \_\_\_\_\_  
(name surname or name)

has fulfilled the obligations set out in the D.P.R. 3 May 2006, n. 252 with which the regulation was issued containing rules on the legal deposit of documents of cultural interest intended for public use, provided for by art. 5 of the law of 15 April 2004, n. 106.



# UNIVERSITÀ DEGLI STUDI GUGLIELMO MARCONI

Model D

TO THE MAGNIFICENT RECTOR  
UNIVERSITY OF "GUGLIELMO MARCONI"  
VIA PLINIO, 44  
00193 - R O M A

## WAIVER OF PARTICIPATION

COMPETITION FOR ADMISSION TO THE RESEARCH DOCTORATE COURSE  
IN \_\_\_\_\_

BANDITO WITH D.R. N. \_\_\_\_\_ OF \_\_\_\_\_

THE UNDERSIGNED:

LAST NAME \_\_\_\_\_  
(FOR WOMEN INDICATE THE SURNAME AS A NUBILE)

NAME \_\_\_\_\_ TAX CODE \_\_\_\_\_ 7777 \_\_\_\_\_

BORN IN \_\_\_\_\_ PROV. \_\_\_\_\_

ON \_\_\_\_\_ CURRENTLY RESIDING IN \_\_\_\_\_ PROV. \_\_\_\_\_

ADDRESS \_\_\_\_\_ Postcode \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

HAVING SUBMITTED AN APPLICATION FOR PARTICIPATION IN THE ADMISSION COMPETITION  
SPECIFIED ABOVE, IT COMMUNICATES ITS RENUNCIATION OF THE SAME.

A PHOTOCOPY OF THE ACKNOWLEDGMENT DOCUMENT IS ATTACHED.

DATE AND PLACE \_\_\_\_\_

THE DECLARANT

\_\_\_\_\_